DECEMBER 1

SPECIAL EDUCATION CHILD COUNT

WEBCAST

2015

Office of Special Education Program Improvement

Division of Special Education and Student Services

Agenda

IMPORTANT DATES REMINDERS GENERAL INFORMATION

 http://www.doe.virginia.gov/info management/data collection/special education/index.shtml

Important Dates

IMPORTANT DATES

LEAs will report data from

December 1, 2015

The Child Count "window":

- > Opens = December 1, 2015
- Closes = December 17, 2015

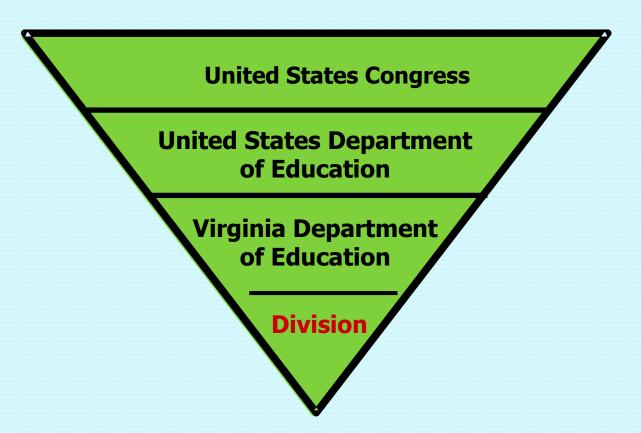
Resubmission window (revisions & corrections):

- > Re-opens = Jan. 5, 2016
- > Closes = Jan. 7, 2016

Certification report:

Collected = during the week of January 25-29, 2016 (only)

DATA COLLECTION AND REPORTING



Inaccurate data at the division level impacts everyone!

Reminders

REMINDERS

VIRTUAL SCHOOLS

The division hosting the virtual school is **both** the responsible and serving division.

For students enrolled in virtual schools, report:

Responsible Division Responsible School

Serving Division Serving School

Also report the following:

Placement code = code 1

Status Code = "V" record

Regular class % = report 0

Special Ed % = use the full instruction day in the

calculation

VIRTUAL SCHOOLS

Example:

- A student resides in Prince William County but is enrolled in a virtual school program in Patrick County.
- Patrick County is both the responsible and serving division.
- Patrick County will report the student on the December 1 Child Count.

REMINDERS

Students Placed in Private Schools by the Parent

- Parentally placed data are collected on the December 1 Child Count.
- It's important that LEAs report **all** students parentally placed in private schools on the December Child Count.
 - > preschool students = ages 0-5
 - school age students = ages 6-21
- This data impacts federal reporting and other Virginia Department of Education (VDOE) reports.

REMINDERS: REGIONAL PROGRAMS

When to use an "N" Record on the Dec 1 Child Count

"N" Record: Enables a division to claim summer reimbursement for a student <u>not enrolled</u> in that division on December 1

Responsible Division	=	division claiming tuition		
Responsible School	=	school where the student is zoned to attend		
Serving Division	=	regional Center		
Serving School/Center	=	regional center code #		
Active Status Code	=	"N"		
Primary Disability Code	=	sped regional tuition reimbursement disability		
Tuition Paid Code	=	4		
Tuition Reimbursement	=	\$ amount		

Indicator 6

December Child Count and Indicator 6

Indicator 6 data are extracted from the December 1 Child Count.

Important: Although indicator 6 assesses specific data for students ages 3 through 5 with IEPs, for federal reporting on the December 1 Child Count, the LEA **MUST** report data on **all** students receiving special education services.

DECEMBER CHILD COUNT AND INDICATOR 6

The federal reporting requirements have not changed.

For preschool students, the LEA will report **ALL** children age 0 through 5 with IEPs or ISPs in the ECSE child count.

Remember the count is based on age, **not** grade.

Please be sure that the child's placement and location of services are correct. Ensure that the individual entering the data is aware of the ECSE placement descriptions.

REMINDERS

December Child Count and Indicator 6

IMPORTANT: For students ages 0-5, LEAs must consider **ALL** ECSE placement categories.

December Child Count Placement Categories (Ages 0–5)

Code 17: Regular Early Childhood Setting

Code 18: Special Education Classroom

Code 19: Separate Special Education School

Code 20: Special Education Residential Facilities

Code 21: Home

Code 22: Service Provider Location

Responsible and Serving Division

The Serving Division reports all the students served in their school.

- The *Responsible Division* is the school division that is legally responsible for the provision of a Free Appropriate Public Education (FAPE).
- The Serving Division is the division that provides the special education services to the student.

Remember: We follow the Student Record Collection (SRC) reporting requirements.

Reminders

Tuition Paid Codes

- Placement codes 3 & 5 and 19 & 20 (if serving div = 600) need tuition paid code 3 or 7.
- Tuition paid codes 3 & 7 need placement codes 3 & 5 and 19 & 20 (if serving div = 600).

REMINDERS

Tuition Paid Codes

For Placement Codes

Ages 6-21:

3: Private Day

5: Private Residential

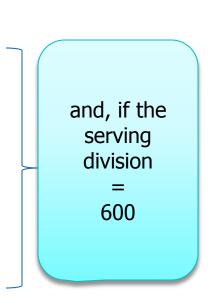
Ages 0-5

19: Separate SpEd

School

20: SpEd Residential

Facility



Use <u>one</u> of the following Tuition Paid Codes:

3=Paid Tuition to Private

Institution

(not CSA funded)

7=Private Day & Residential Placement

(CSA funded)

If the tuition paid code is 3 or 7, then the placement code must be 3, 5, 19, or 20 and the serving division must be 600

Remember: If the responsible division is NOT the serving division, a tuition paid code is needed.

Regional Programs

REMINDERS

Tuition Reimbursement for Special Education Regional Programs

Report:

- 3-digit regional program code for the serving division
- 4-digit school code for the regional program
- Report tuition paid code 4 for students reported as receiving services through a special education regional program.

Reimbursement claims can be made for disability codes:

AUT, DB, ED, HI, MD, & TBI

- Report the disability claim in the regional tuition disability field.
- A smaller claim would likely be made when the regional tuition disability is the secondary disability or tertiary disability.
- For non-reimbursable disability codes, enter zero (0) for the dollar amount.

Reminders

Tuition Reimbursement for Special Education Regional Programs

Summer Semester claims for services provided July 1 – August 31 of the reporting year are submitted with the **December 1 Child Count**.

- Jst Semester claims for services provided September 1- January 31 of reporting year are submitted with the March 31 SRC.
- 2nd Semester claims for services provided February 1- June 30 of reporting year are submitted with the EOY SRC.

Local and Regional Jails

Local and Regional Jails

Student Reporting Requirements:

Each student receiving special education services in a local or regional jail is reported in the December 1 Child Count of the division in which the jail is located. That division is both the responsible division and the serving division. Placement Code 8 and School Code 9997 identify the student as being incarcerated in a local or regional jail. An example is listed in the following scenario.

This student was a resident of Nottoway County (067) prior to incarceration, but has been in Piedmont Regional jail in Prince Edward County since 10/10/14. Prince Edward County (073) is responsible for the educational program in the jail. Prince Edward submits the student.

State Testing ID#	Responsible Division	Responsible School	Serving Division	Serving School	Placement Code
1012225678	073	9997	073	9997	8

Parentally Placed in Private Schools

REMINDERS

Parentally Placed in Private Schools

This is a separate data element for parentally placed students.

Definition:

- The parent withdraws the student from the public school.
- The parent, NOT the LEA, places the student in a private school, home school, or residential facility for non-educational reasons.
- Parent requests special education services from the LEA.
- LEA develops a services plan based on the proportionate set-aside dollars calculated for the LEA.
- A school division is responsible for providing special education services to any student within the division's jurisdiction.

Parentally Placed in Private Schools

How to report these students:

- Report the disability for the service actually provided.
- > The responsible division and the serving division is the division that provides the special education services.
- Responsible school and serving school = the school the student would attend if he/she was in the division (age/grade appropriate).
- Students placed in residential setting for non-education reasons = report Y for parentally placed flag.
- Use placement code 1 or 6.
- Regular class percent should be zero (0).

Parentally Placed Students in a Residential Facility for Non-Educational Reasons

REMINDERS

Parentally Placed in a Residential Facility for Non-Educational Reasons

- Virginia's regulations require LEAs to provide FAPE to students placed by parents in a residential facility for non-educational reasons.
- A school division is responsible for providing special education services to any student within the division's jurisdiction.
- The IEP team determines the services to be provided at the residential facility.
- The LEA does not have to use the facility's education program.

How to report these students:

- Placement code = 1
- Parentally placed flag = Y
- Do not report a tuition paid code
- Serving division = responsible division
- Serving school = the school the student would attend if he/she was in the division (age/grade appropriate)

Placement Codes

Placement Codes

- Identify the physical location where a student receives special education/related services. If a student has more than one placement, the code reflects where the student spends the majority of the day.
 - Mandated by federal reporting requirements.
 - Determined by age, not grade or classroom designation.
 - Codes 1-8 are for ages 6-21⁺
 - Codes 17 − 22 are for ages 0 − 5
- Placement = location of services.
 - Placement does not mean the amount of services or percent of special education services.
 - The LRE calculation is based on the placement options for services.

- The December 1 Child Count is a "snapshot" of all students with IEPs being implemented on December 1.
- The student's status is determined by the most recent IEP dated on or before December 1; <u>NOT by the</u> <u>eligibility date</u>.

Helpful questions to remember:

- Are you responsible for FAPE?
- If yes, are you implementing the student's IEP on 12/1?

- Severe Disability (SD) is not an active disability category.
 - Reporting "SD" will generate a fatal error.
- Developmentally Delayed (DD) is for ages 2-6.
 - Reporting ages over 6 for DD will generate a fatal error.
 - For the Dec 1 Child Count reporting, all birth dates must be consistent with the state's DD age criteria.
- The federal placement reporting no longer requires the percent of time in the regular class for students under age 6.
 - Report zero or null

The division must submit data for all students for which they are legally responsible, not just those enrolled.

- Full-time and part-time students served in the division with an active IEP being implemented on December 1 of the current school year
- Students placed in other divisions
- Students placed in regional centers
- Home schooled student, etc.
- Students placed in private schools (day or residential)
- Students placed by parents in private schools (services plans)
- Preschool age students served in community based programs
- Students receiving special education services in local or regional jails

LEAs don't report students enrolled in:

- State Operated Programs (SOPs),
- Department of Juvenile Justice programs,
- Department of Corrections programs, or
- The State School for the Deaf and Blind (VSDB)

These entities report their own data.

Calculating Percent of Time Spent in the Regular Class

Calculating Percent of Time Spent in the Regular Class

- Reporting the percent of time spent in the regular class is a federal requirement and is also used for the SPP/APR.
- When calculating a percent for the amount of time spent in the regular class,
 - report students ages 6 -21+.
 - use the length of the entire school day (Bell to Bell).
 - Junch, class changes, recess, etc. is used in the calculation.
- Federal placement reporting does not require the percent of time in the regular class for students under age 6.
 - Report zero or null.
- Homebound/home-based regular class percent reported = 0.

Calculating Percent of Time Spent in the Regular Class

Amount of time spent in the regular classroom

Length of the entire school day ("Bell to Bell")

X 100 = % time spent in the regular classroom

Remember:

- LOCATION determines this calculation.
- This percentage includes the total amount of time spent in the regular classroom, with or without special education support.
- This calculation does not take into account any regular or special education instructional service.

Calculating Percentage of Special Education Services

Calculating Percentage of Special Education Services

- The special education service percent of day reflects the percent of instructional time the student receives special education services for the disability.
- Report a percentage for all disabilities reported (primary, secondary and/or tertiary).
 - Report for students ages 0-21+
 - Use the length of the standard instructional day.
 - The calculation does not include lunch, class changes, recess, etc.
 - Related services are not the same as a secondary or tertiary disability (*stand alone disabilities*). Related services are not reported.
- NOTE: Percent of special education is not a required component of the IEP.

Calculating Percentage of Special Education Services

- The reporting of three possible disabilities (primary, secondary, tertiary) is strictly for SOQ funding calculations.
- Report the disability category for which the student was found eligible; not the teacher endorsement or type of classroom.
- Inclusion models: the amount of service is based on the IEP.

Calculating Percentage of Special Education Services

Examples of reporting more than one disability:

LD and ED

OHI and HI

OHI student in a LD classroom

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OHI 55%= primary
LD = classrooms are not reported
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LD and SLI as a related service (stand-alone disability)

ID and OT

Calculating Percentage of Special Education Services

Amount of time required to provide all special education services described in the IEP

Length of the standard instructional day

X 100 = % of special education services

- This calculation is done for all primary, secondary, and tertiary disabilities that are reported.
- The percent of instructional time which the student receives special education services is reflected in this calculation.
- Location is not a factor.

Calculating Percentages

Remember:

- The percent of special education services reported is different from the percent of time spent in the regular class.
- Do not add them together in an attempt to equal 100%.
- The primary disability percent should be the highest reported % (higher than second or third).

Please direct your Dec. 1 Child Count questions to:

Tara McDaniel or Diane Lucas

Phone: 804-225-3252

Fax: 804-371-8796

spedprogramdata@doe.virginia.gov

Direct your SRC Questions to: 804-225-2099

ResultsHelp@doe.virginia.gov

http://www.doe.virginia.gov/info_management/data_collection /special_education/index.shtml